

BLUE RIDGE POTTERS GUILD

CHECK ONE: Membership Renewal _____ New Member _____ Where did you hear about BRPG? _____

NAME _____

ADDRESS _____

PHONE (Home) _____ (Cell) _____ (Include area codes)

EMAIL ADDRESS _____

BUSINESS WEBSITE (If Applicable) _____

For the public directory on the website, list the following info you would like to share. **Leave blank if you do not wish to be listed.**

NAME _____ EMAIL _____

By signing below, I agree to the following Guild requirements:

1. Pay annual dues of \$30, included with this application. Dues are not prorated for a partial year.
2. Voluntarily donate 1 or more bowls or comparable pieces to each of the 2 guild-supported Empty Bowls events: Ferrum Empty Bowls and Smith Mountain Lake Empty Bowls.
3. Volunteer time to the Guild in **3 categories** listed below.
4. Agree that my info above will be made available on the "Members Only" page of the BRPG website.

Also included is payment for optional website fee ____ \$20. Payment required now. (See attached for details)

Volunteer Categories:

Annual Show (state specific job; do not include working at checkout) _____

Finance: Audit _____ Setup checkout on show day _____

Membership: Hospitality _____ Empty Bowls _____

Outreach/Education: Demo _____ Events Rep _____ Scholarships _____

Programs: Research & Development _____ Surveys/Publicity _____ Event set-up/Breakdown _____

Publicity: Database/Press _____ E-news support _____ Website maintenance _____

Signature

Date

Committee(s) you'd be willing to serve on: Annual Show _____ Membership _____ Publicity _____ Outreach _____

Finance _____ Programs _____ Scholarships _____ Nominating _____ Hospitality _____

Skills you'd like to share: _____

Skills you'd like to learn: _____

Suggestions for guild activities: _____

Mail completed signed form and \$30 check payable to Blue Ridge Potters Guild to:

Joanne Snyder, 1151 Dalton Point Road, Moneta, VA 24121

Descriptions of Volunteer Activities

Annual Show - Do a Demo/Kid's Korner - There is an area set-up during the annual show and sale for potters to demonstrate various clay techniques and a separate area where we involve kids in a hands-on demonstration. Each demo usually lasts an hour including clean up time. The demos are open to the general public attending the show.

Annual Show - Library Display - Help gather and set up displays of pottery in public libraries, usually for exhibit during August and/or September.

Annual Show - Publicity - Help promote the annual show by contacting the media (publications, radio, television, etc.) for articles, calendar listings, PSAs, television coverage, radio interviews, and more. Help maintain customer mail and email data base.

Annual Show - Other - Volunteer to help out with the annual show and sale in a "general tasks as required" capacity.

Finance - Audit - Assist in the annual internal audit of guild financial records, some related experience is preferred.

Finance - Show Checkout - Volunteers help organize the set-up and schedule of the checkout stations at the annual show.

Membership – Keep records of all members, maintain email list and communicate important news to members as needed

Hospitality - Each year, the BRPG has a potluck social event for the guild members and their families. Volunteers for this function would assist researching and reserving a facility, menu planning, communication to members of date/time/directions and the setup at the event. Also, help coordinate food donations and setup for other Guild functions/meetings.

Empty Bowls – Assist the Membership Chairman with the annual collection of Empty Bowl donations from members.

Outreach/Education - Demo - Potters work with children and/or adults, demonstrating clay techniques or working with small groups assisting with hand building or wheel work in various settings such as churches, clubs, nursing facilities, libraries, parks, etc.

Outreach/Education - Event Rep - Represent the guild at various events demonstrating or passing out guild materials. Time: usually less than two hours. It is fun and we are well received.

Scholarships – serve on committee to research and evaluate area students with an interest in clay for a guild funded scholarship.

Programs/Workshops - Research - Research famous potters who might conduct a workshop for the guild.

Programs/Workshops - Surveys/Publicity - Solicit ideas for activities and workshops from the guild membership (i.e. survey). Encourage membership participation and/or attendance in guild events.

Programs/Workshops - Event Set-Up/Down - Assist with the set-up and taking down of displays/equipment/tools, etc. at workshops and programs.

Programs/Workshops - Development - Develop activities and workshops for the membership, as well as help determine the type and level of activities for optimum attendance by members.

Publicity - Database/Press - Maintain a database of press entities (radio, papers, TV) to whom we can send press releases, and send out the press releases as necessary.

Publicity - E-news Support - Assist in gathering articles and writing copy as needed.

Website - Site Maintenance - Assist in keeping the website well-maintained and insuring forms, images and technology are kept up-to-date.

ADDITIONAL MEMBER SERVICES AVAILABLE:

Web Site - For an additional \$20/year, **payable with dues**, potters can have an individual member profile on the guild web site. This fee includes one image and a brief bio and contact information. See examples at www.blueridgepotters.com; click on "FEATURED ARTISTS". After confirmation of payment, you will be contacted to provide the info that will be posted. The bio will not be edited and will be posted AS IS. Only send clear photos.

Messages - Members can request 1 message per year to the membership about an individual's pottery show or sale of supplies/equipment. A final proofed text copy with the member's email address is required. A minimum fee of \$20 will be charged for any editing or rewriting if the volunteer cannot accommodate it. At least 2 weeks prior notice is required. Please note that this may not always be able to be accommodated due to time and technical constraints.

NOTE: The Guild customer list is ONLY for Blue Ridge Potters Guild use.