



CHECK ONE:  Membership Renewal  New Member, How did you hear about BRPG? \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ CELL#: \_\_\_\_\_ (include area codes)

EMAIL: \_\_\_\_\_

BUSINESS ADDRESS/WEBSITE (if applicable) \_\_\_\_\_

For the public directory on the website, list the following information you would like to share:

NAME \_\_\_\_\_ EMAIL \_\_\_\_\_

**By signing below, I agree to the three guild requirements as follows:**

- 1) Paying **annual dues of \$30**, included with this application, and payable each January thereafter (dues are not prorated for a partial year)
- 2) I will serve in the following capacity (indicate 3, with your preference numbered 1,2,3 *(see attached for more details)*):
- 3) I agree that my information above will be made available on the "Members Only" page of the BRPG website.

**Also included is payment for optional web site fee        \$20. Payment Required Now** (see attached for details)

<b>Annual Show</b>	<input type="checkbox"/> Demo/Kid's Korner	<input type="checkbox"/> Library display	<input type="checkbox"/> Show publicity	<input type="checkbox"/> Other
<b>Finance</b>	<input type="checkbox"/> Audit	<input type="checkbox"/> Setup Checkout show day		
<b>Membership</b>	<input type="checkbox"/> Potter's social			
<b>Outreach/Education</b>	<input type="checkbox"/> Demo	<input type="checkbox"/> Events rep.	<input type="checkbox"/> Scholarships	
<b>Programs/Workshops</b>	<input type="checkbox"/> Research	<input type="checkbox"/> Surveys/publicity	<input type="checkbox"/> Event setup/down	<input type="checkbox"/> Development
<b>Publicity</b>	<input type="checkbox"/> Database/press	<input type="checkbox"/> E-news support		
<b>Website</b>	<input type="checkbox"/> Site maintenance			

\_\_\_\_\_  
Signature Date

Mail completed signed form and \$30 check made payable to Blue Ridge Potters Guild to:

**Elizabeth Fleck, Treasurer  
372 Mountain Ave. SW  
Roanoke, VA 24016**

Tell us about yourself and your interest in clay (answer all that apply). Do you:

Wheel Throw  Hand Build  Sculpt  Collect  Make functional pieces  Make art/decorative pieces

What skills would you like to share with other guild members? \_\_\_\_\_

What skills might you be interested in learning? \_\_\_\_\_

If nominated, check any board member position in which you would be willing to serve:

President  Vice President  Treasurer  Secretary  Standing Committee Chair  None

Are you willing to be interviewed or appear on TV if opportunity presents?  YES  NO  POSSIBLY

Suggestions for additional guild activities or meeting agenda items (please write on back if needed): \_\_\_\_\_

For more information, contact [info@blueridgepotters.com](mailto:info@blueridgepotters.com).

## **Descriptions of Volunteer Activities**

**Annual Show - Do a Demo/Kid's Korner** - There is an area set-up during the annual show and sale for potters to demonstrate various clay techniques and a separate area where we involve kids in a hands-on demonstration. Each demo usually lasts an hour including clean up time. The demos are open to the general public attending the show.

**Annual Show - Library Display** - Help gather and set up displays of pottery in public libraries, usually for exhibit during August and/or September.

**Annual Show - Publicity** - Help promote the annual show by contacting the media (publications, radio, television, etc.) for articles, calendar listings, PSAs, television coverage, radio interviews, and more

**Annual Show - Publicity** - Help maintain customer mail and email data base.

**Annual Show - Other** - Volunteer to help out with the annual show and sale in a "general tasks as required" capacity.

**Finance - Audit** - Assist in the annual internal audit of guild financial records, some related experience is preferred.

**Finance - Show Checkout** - Volunteers help organize the set-up and schedule of the checkout stations at the annual show.

**Membership** - Keep records for all members, maintain email list and communicate important news to members as needed

**Potter's Social** - Each year, the BRPG has a potluck social event for the guild members and their families. Volunteers for this function would assist researching and reserving a facility, menu planning, communication to members of date/time/directions and the setup at the event.

**Outreach/Education - Demo** - Potters work with children and/or adults, demonstrating clay techniques or working with small groups assisting with hand building or wheel work in various settings such as churches, clubs, nursing facilities, libraries, etc.

**Outreach/Education - Event Rep** - Represent the guild at various events demonstrating or passing out guild materials. Time: usually less than two hours. It is fun and we are well received.

**Scholarships** - serve on committee to research and evaluate area students with an interest in clay for a guild funded scholarship.

**Programs/Workshops - Research** - Research famous potters who might conduct a workshop for the guild.

**Programs/Workshops - Surveys/Publicity** - Solicit ideas for activities and workshops from the guild membership (i.e. survey). Encourage membership participation and/or attendance in guild events.

**Programs/Workshops - Event Set-Up/Down** - Assist with the set-up and taking down of displays/equipment/tools, etc. at workshops and programs.

**Programs/Workshops - Development** - Develop activities and workshops for the membership, as well as help determine the type and level of activities for optimum attendance by members.

**Publicity - Database/Press** - Maintain a database of press entities (radio, papers, TV) to whom we can send press releases, and send out the press releases as necessary.

**Publicity - E-news Support** - Assist in gathering articles and writing copy as needed.

**Website - Site Maintenance** - Assist in keeping the website well-maintained and insuring forms, images and technology are kept up-to-date.

### **ADDITIONAL MEMBER SERVICES AVAILABLE:**

**Web Site** - For an additional \$20/year, **payable with dues**, potters can have an individual member profile on the guild web site. This fee includes one image and a brief bio and contact information. See examples at [www.blueridgepotters.com](http://www.blueridgepotters.com); click on "FEATURED ARTISTS". If you are interested, send the image and brief bio with it to Gwynne Myers. After confirmation of payment, it will be posted. The bio will not be edited and will be posted AS IS. Only send clear photos.

**Messages** - Members can request 1 message per year to the membership about an individual's pottery show or sale of supplies/equipment. A final proofed text copy with the member's email address is required. A minimum fee of \$20 will be charged for any editing or rewriting if the volunteer can accommodate it. At least 2 weeks prior notice is required. Please note that this may not always be able to be accommodated due to time and technical constraints.

NOTE: The Guild customer list is used ONLY for the annual BRPG show.